



THE INSTITUTION OF ENGINEERS, MALAYSIA

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16TH ANNUAL GENERAL MEETING

To all members of the
AGRICULTURAL & FOOD ENGINEERING TECHNICAL DIVISION, IEM

Notice is hereby given that the 16th Annual General Meeting of the Agricultural & Food Engineering Technical Division, IEM (AFETD) is scheduled on **10 January 2015 (Saturday)** from **11.00 a.m. to 1.00 p.m.**, at **C&S and TUS Lecture Rooms, Wisma IEM, Petaling Jaya, Selangor Darul Ehsan.**

AGENDA

1. Opening Address by the Chairman of the Session 2013/2014.
2. Confirmation of Minutes of the 15th Annual General Meeting held on 7th December 2013.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2013/2014.
5. To receive and adopt the Financial Statement for the period ending 30th November 2014.
6. Election of the New Office Bearers for the Session 2014/2015.
7. Address by the Chairman for Session 2014/2015.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Assoc. Prof. Dr. Chin Nyuk Ling
Chairman Session 2013/2014,
Agricultural & Food Engineering Technical Division, IEM

BEM APPROVED

CPD/PDP hours: 2 hours

Ref No:

IEM14/HQ/359/AGM

(Note: The AGM would be held in conjunction with a Talk starting at 9.00 a.m. at Wisma IEM, Petaling Jaya)

DONATIONS TO IEM NEW BUILDING

Members are urged to consider donating generously towards the IEM Building Fund.
All contributions deeply appreciated.

CPD HOURS CONFIRMATION

Name of Member :

M'Ship No. :

Date :

Signature :